Easy Step by Step Instructions for Registering and Transferring Longhorns with the TLBAA

REGISTRATIONS Your new calf crop is on the ground. You've spent hours match-

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ing your foundation cows with the perf sires. But there is something missing. It simply isn't a Texas Longhorn until it is registered. Registration is as easy as one, two, three with the TLBAA. Simply grab a registration application and get started.

Is it a cow, 3. TYP bull or steer? Check the appropriate square for the sex of the Longhorn, whether it is a cow, bull or steer. If this proves difficult to determine, you might have to go out to the pasture and lift some tails.

Fill in the calving date information. This is the date when the animal was born.

What type of birth was it? Check "Natural" if your herd sire serviced the dam.

Check "A.I." if the dam of the calf was artificially inseminated.

Check "Embryo" if an egg from a foundation cow created an embryo using semen and was implanted into a recipient cow.

Check "Twin" if this is one of two calves born at the same time to one mother. Check "In-Herd-AI" if this is a cow born from using semen obtained from your own herd sire and used on one of your own females.

Check "In-Herd-Embryo" if you transferred an embryo out of one of your cows and into one of your own females. Check "Clone" if the calf being registered is the product of a cloning process.

Name the Longhorn. At times, this can be the most difficult part. What should you name it? Do you have a one-word name for your prized Longhorn? Chances are it

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might have been used before. If you would like to

use a special name, try using your ranch initials in front of the name to make your animal stand out in the catalogs and show programs. This will also insure that your animals will be able to be registered with a unique name. In the event that a previously registered animal already has the proposed registered name, the private herd number will

be inserted at the end of the name to ensure a unique registration name. The name of the animal cannot be more than 24 characters, including spaces between words and no symbols may be used.

What is the Holding Brand? At the TLBAA, we have a data-■ base that houses the holding brands of our members. Include a large printed copy of the holding brand for the registrations clerk to ensure the correct brand is on file. If you insert your membership number on this line, we will be able to have your holding brand printed on the registration paper

The Only Way to Successfully **Register Your** ghorns!

> the registered Longhorn. so include (next to this olding brand number) the ocation of the brand on the nimal. This is usually on the left or the right hip, but brand locations vary from herd to herd. Example: If your holding brand is on the right hip, use the initials RH. According to the TLBAA by-laws (found in the **TLBAA** Membership Handbook on Pages 31-32) "Animals must

y fire, acid or freeze brand and the brand must be visible and readable on the animals. The brand should be registered in accordance with the members local and state law."

Fill in the Private Herd Number. This number varies from breed-■ ing program to breeding program and is simply a way for breeders to keep track of their cattle within their own herd. The private herd number is usually composed of two numbers separated by a slash. The top number is the order that the calf was born during the calving season and the bottom number is the last digit of the four-digit year in which the animal was born. Example: if the animal were the firstborn calf of your 2004 calf crop, its private herd number would be 1/4. The location of the private herd number

on the animal will also need to be included. Usually the holding brand is put on one hip and the private herd number is placed on the opposite hip.

Color Description.

If you are having difficulty with your description, turn over the

registration application. In the middle of the application, you will find a description word list that will help you describe the color of the animal.

A good color description gives a general idea, without too much detail. As an example, "white with red head and shoulders," will be a sufficient description. The description should use no more than 8-10 words.

Name of Sire. Sire information is required in this space. Include the registered name of the sire as well as his private herd number and TLBAA number. If you

used your own sire, the ownership information will be your name, address, city and state. If you leased a bull, or used semen from a bull you don't own, you will have to include the information for the current owner of the bull used.

Name of Dam. In this space the dam information is required. Also include her private herd number and TLBAA number as well. The breeder on the certificate is the owner of the dam at the time of service.

Owner Membership Number. This will be the membership number of the owner of the animal to be registered.

If a non-member purchased this animal at a TLBAA managed sale, a promotional membership number will be generated at no cost to the member.

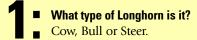
If this animal was sold private treaty to a new breeder, it is common practice for the seller to purchase a promotional membership for the new breeder.

Applicant Registration Number. ■ If you are applying, your ■ information will be put here. Include your TLBAA membership number, sign your name and remember to date the application. It is important that you sign and date this application before sending it to the TLBAA office. Without your signature the registration process will come to a halt. This formality also confirms that you are adhering to the TLBAA By-Laws.

TLBAA Registration Department Policies

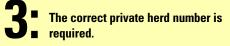
Registrations, for upcoming shows or sales, must be submitted to the TLBAA registration department at least one and a half months in advance to ensure registration before the anticipated show or sale. Registrations are processed in the date order they are received. Rush priority registrations and transfers are available at an extra charge of \$10 per head of animal. Rushes are guaranteed a three-day turnal All transfer applications must be accompanied by the original registration

TRANSFERS So you have sold one of your Longhorns. You've got the check from the buyer in hand and the animal has been delivered. There is one more step to complete the sale. According to the TLBAA records, you still own that Longhorn, and you need to transfer the ownership of that Longhorn to your customer. To begin, grab a transfer application and get started.



What is the Longhorn's registered name?

Make sure you put the correct spelling along with any numbers or spacing of characters here.



The TLBAA registration number is required.

The registration number of the animal never changes once registered and so it should be easily found in your records.

What was the date of sale? This date can either be the date when the private treaty was agreed upon, when the payment exchanged hands or the date of a consignment sale. This date must be included for the transfer to be processed.

New Membership Owner Information

This will be the name, address, city and state information of the new owner. If the new owner is not a TLBAA member, it is common practice for the seller to purchase a gift membership for the new breeder.

Seller Membership Information

Fill in your **TLBAA** membership number and sign your name. It is important that you sign because it will certify that you are adhering to the TLBAA By-Laws, while transferring this animal. The registrations department will not transfer an animal

unless your signature appears as approving the transfer.

Calf at Side information.

Did you sell an un-weaned calf ■ along with this Longhorn? If so, fill in the information here. Include as much information as possible. Note: Include the membership number of the breeder of the calf on line "G". This is usually your number, but if the cow has been exposed to another member's bull, then it would be that member's TLBAA number.

A and B: Breeding Information If the animal is a female, and has been serviced by either your sires or exposed to other bulls, this information needs to be filled out to the best of your knowledge. Include the names of the sires and the dates that the animal was exposed to these sires. The TLBAA membership numbers of the owners of these sires need to be included also. The registrations department will try to match up a member's name with their membership number, to the best of their ability, but you are the best source for information about your cattle. For this process to move along smoothly, give as much correct and current information as possible.

Membership Number of the Owner of the Dam ■ Include the TLBAA membership number of the person who owns the dam of the transferred Longhorn.

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APPLICATION	(817) 577-057	2
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